TO THE PARENTS OF PUPILS YEAR 11

24th November 2013

Dear Parents and Guardians,

OFF SITE EVACUATION

We will be taking all of our Year 11 pupils off-site on Thursday the 28th of November. All secondary pupils have already been through two fire drills where pupils lined up on the school playground.

At Oxford Academy, we are required to ensure that all pupils are familiar with the route and off-site location. We will be starting with the Year 11 pupils and no lesson time will be lost as this activity will take place during a form lesson.

EXAMS

May I take this opportunity to remind you that Year 11 pupils will be sitting MOCK EXAMS from the 2nd of February to the 13th of February. Any pupils who arrive late or miss an exam will not be given extra time or the opportunity to re-sit, unless they have medical documentation to support their claim. An exam timetable will be provided closer to the time.

Furthermore, you should be receiving documentation from our Exams Officer, Mr. Errol Ruiters, that will provide you with FINAL IGCSE EXAM DATES, COSTS FOR EXAM and other useful information.

REVISION

Lastly the school will be offering revision classes from January 2014 to Year 11 pupils. A letter will be sent to you with further details over the coming weeks.

The following months are crucial for Year 11 pupils. Please ensure that your son/daughter is utilising their time by spending a minimum of three hours revising for their exams per week, in conjunction to their normal school work that they need to complete. All of the Year 11 pupils will be given blank revision timetables that they should complete and aim to follow. As a parent, please make sure that you check this timetable and regularly discuss your child’s revision plan.

Mr Arafat Q Hingora
Head of Secondary